

Job Description

Position:	Quality Manager
Reports to:	President & CEO

Job Summary

The Quality Manager at Magnet-Schultz of America is responsible for the overall well-being of the quality management system by ensuring all requirements are being met throughout the organization.

The Quality Manager is well versed in the automotive core tools and substantial work-related experience using these tools.

The Quality Manager will lead a team of Quality Inspectors, Technicians & Engineers to meet or exceed KPI's for each job function as well assisting the employees to meet their personal goals.

Duties & Responsibilities

- Develop, implement, and maintain the quality management system per IATF 16949
- Act as the lead auditor within the internal auditing process. Coordinates the internal audit process as well as schedules the audits. This includes lead auditing when necessary and scheduling layered process audits.
- Develop quality team members to meet and/or exceed relevant business goals and personal goals (monthly 1 on 1's).
- Effectively manage the quality departments yearly budget.
- Lead representative for all 2nd and 3rd parts audits within Magnet-Schultz of America with the goal of zero audit findings.
- Effectively delegate quality activities within the quality department.
- Develop, maintain and improve Quality KPI's.
- Report on Quality Related KPI's during monthly leadership meetings.
- Oversee and monitor all PPAP activities, providing technical support to Quality Engineers for new and current programs

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- Review, comment, approve process control plans, active contributor in P-FMEA discussions
- Oversee and monitor resolution to customer complaints. Investigates and respond to escalated customer complaints
- Develop and initiate standards and methods for inspection, traceability, testing, and evaluation at all stages of production
- Perform quality engineering reviews of design documentation for compliance with stated requirements, including vendor quality manuals and company quality records.
- Review data obtained during quality control and quality assurance activities to ensure consistency with company policies and procedures
- Maintain a working knowledge of government and customer quality requirements and standards
- Design and implement quality training programs to quality personnel as required.

Qualifications

- Bachelor's Degree in an Engineering field or Technical equivalent background with significant lead experience in quality management systems.
- Minimum 5 years' experience in advanced quality planning
- Minimum 2 years' experience supervising or managing employees
- Strong verbal and written communication skills
- Proficient working with Microsoft Word, Excel and Outlook.
- Excellent time management, organization and prioritization skills.
- Certified as an IATF 16949:2016 lead internal and supplier auditor.
- Knowledge and experience in Quality Management Systems (QMS) including ISO/TS 16949; QMS internal and 3rd party auditing; Quality control function and techniques, warranty analysis, PSO, SPC, PPAP, GD&T, DFSS, DVP&R, TQM, QFD, Gauges, FMEA, APQP, problem solving and lean manufacturing principals.

Physical Requirements

- Requires long periods of sitting at desk.

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Direct Reports

- Quality Inspectors
- Quality Technicians
- Quality Engineer
- Supplier Quality Engineer

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